Training Agenda, 01 – 05 December 2008

Conference Room Sicco Mansholt @ CHARLEMAGNE Building

170, Rue de la Loi, 1040 Brussels

Monday December 1

Day 1: Opening, EU/EC and UN/UNDP Framework, Lessons Learned and New Approach

Moderator:	**Eugene Owusu**
Rapporteur:	**Mette Bakken**

9.00   Opening Speeches
Francesca Mosca, Director, Quality of Operations Directorate, EuropeAid, EC
Pierre Harze, Deputy Director, UN/UNDP Brussels Office
Ross Attrill, Senior Programme Manager, Electoral Processes Programme, International IDEA

9.30   Introduction: Concept, Agenda & Objectives
Fabio Bargiacchi, Senior Electoral Assistance Advisor, UN/UNDP Brussels Office

10.00   Historical Background and Focus on Effective Electoral Assistance
Linda Maguire, Electoral Advisor, UNDP Bureau Development Policy

10.30   International Commitments for Democratic Elections
Domenico Tuccinardi, NEEDS Project Director, International IDEA

11.00   *Break*

11.15   UN Policy and Strategic Framework. Recent Examples, DRC, Cote D'Ivoire, Nepal and Timor
Craig Jenness, Director, UN Electoral Assistance Division, Department of Political Affairs

12.00   EU/EC Policy and Strategic Framework: Electoral Support, Criteria for Involvement in Electoral Assistance and Political Dialogue

	Dominique Dellicour , Head of Unit, Governance, Security, Human Rights and Gender, EuropeAid
12.30	***Questions and Answers and Discussions***

13.00	*Lunch*

| 14.00 | EU Election Observation, Background, Methodology and Implementation + NEEDS project
 Stefano Gatto, Head of Section, Election Observation Desk, RELEX
 Olivier Ruyssen, Head of Section, Elections Observation, EuropeAid, EC |

| 14.45 | ***Panel, The DRC Case Study – Electoral Processes 2005 and 2006, Election Observation, Synergies with Electoral Assistance and Support to Local Elections***
 Facilitated by Fabio Bargiacchi
 Flavien Misoni, Director, Bureau of Operations, Independent Electoral Commission-DRC
 Carlos Valenzuela, Head of Electoral Division, MONUC DRC
 Francesco Torcoli, Election Specialist, Governance, Security, Human Rights and Gender, Unit *EuropeAid* |

| 16.15 | *Break* |

| 16.30 | ***Panel, The added value of the works of Regional Organizations in Electoral Assistance and Election Observation***
 Facilitated by Joram Rukambe :
 AFRICAN UNION - Calixte Aristide Mbari, Head of the Electoral Assistance and Observation Unit
 ECOWAS - Michel Tapsoba, Coordinator of the ECOWAS' EMBs Association
 OAS – Brenda Santamaria, Electoral Advisor, General Secretariat, OAS |

| 17.15 | The EC and UNDP Partnership on Electoral Assistance
 Koos Richelle, Director General, EuropeAid
 Ad Melkert, UNDP Associate Administrator |

| 18.00 | *Cocktail offered by the European Commission* |

Tuesday December 2

Day 2: Entry Points and Activities in Support of Stakeholders within the Electoral Cycle

Moderator:	**Ross Attrill**
Rapporteur:	**Mette Bakken**

9.00   Electoral Cycle Approach and Overview of Recipients and Stakeholders
              Linda Maguire, Election Advisor, UNDP Bureau Development Policy

9.30   Legal Framework and Electoral Systems and Their Consequences on Political Scenarios
              Stina Larserud, Policy Specialist, International IDEA

10.00   *Discussion and Exercise: Electoral Systems*
              Stina Larserud, Policy Specialist, International IDEA

10.45   *Break*

11.00   EMBs, Professional Development of EMBs and Strategic Planning
              Ross Attrill, Senior Programme Manager, International IDEA

11.45   *Discussion and Exercise: Electoral Management Design and Strategic Planning*
              Ross Attrill, Senior Programme Manager, International IDEA
              Sara Staino, Policy Specialist, International IDEA

12.30   *Lunch*

14.00   Civic/Voter Education and Domestic Observation/Parallel Vote Tabulation
              Aleida Ferreyra, Research Analyst, UNDP Bureau Development Policy
              Vladimir Pran, Country Director, IFES Palestine

14.45   Media Regulations, Monitoring and Support to Media Sector
              Gillian McCormack, NEEDS Training Coordinator, International IDEA

15.15   Managing Electoral Results
              Domenico Tuccinardi, NEEDS Programme Director, International IDEA

15.45   *Break*

16.00   Electoral Dispute Resolutions
              Joram Rukambe, Senior Programme Manager, International IDEA

16.30   *Discussion and Case Studies on Elections and Conflict Management*
              Jeff Fischer, Senior Electoral Consultant

Wednesday December 3

Day 3: Elections and Technology: Voter Registration and Electronic Voting

Moderator:	**Fabio Bargiacchi**
Rapporteur:	**Eliane Torres**

9.00   Embracing Appropriate Technology
        Fabio Bargiacchi, Senior Electoral Assistance Advisor, UN/UNDP Brussels Office

9.30   Voter Registration Methodology - Case Studies, Togo, Conakry, Benin, Zambia and Malawi
        Dunia Ramazani, ICT Election Specialist, EC-UNDP Joint Task Force
        Fabio Bargiacchi, Senior Electoral Assistance Advisor, UN/UNDP Brussels Office

11.00   *Break*

11.15   Enfranchisement of Displaced People and External Registration/Voting. The Case of Bosnia
        Francesca Marzatico, Programme Manager, Election Support Unit, IOM Geneva
        Jeff Fischer, Senior Electoral Consultant

12.00   Auditing Techniques for Voter Registration List
        Vladimir Pran, Country Director, IFES Palestine

12.45   *Lunch*

14.00   Introduction to Electronic Voting Systems and the Cases of Brazil, India and Venezuela
        Domenico Tuccinardi, NEEDS Project Director, International IDEA

15.00   Electronic Voting System, the Case of Belgium
        Stephan De Mul, Director of Electoral Services, Belgian Ministry of Interior
        Henry Snyers, Electronic Voting Expert, Belgian Ministry of Interior

16.00   *Break*

16.15   ***Work in two Groups***

        Voter Registration and Synergies with Civil Registry:
        Fabio Bargiacchi, Senior Electoral Assistance Advisor, UN/UNDP Brussels Office
        Dunia Ramazani, ICT Electoral Assistance Expert, EC-UNDP Task Force

        Electronic Voting:
        Domenico Tuccinardi, NEEDS Project Director, International IDEA
        Stephan De Mul, Director of Electoral Services, Belgian Ministry of Interior

Thursday December 4

Day 4: Linking the Electoral Cycle within Deepening of Democracy Programmes

Moderator: **Mário Rui Queiró**
Rapporteur: **Oliver Pierre Louveaux**

9.00   Electoral Assistance and the Wider Democratic Governance Support
            Mário Rui Queiró, Quality Support Manager, Governance, Security, Human Rights and Gender Unit,
            EuropeAid, EC

9.30   Sustainability of Electoral Assistance
            Carlos Valenzuela, Head of Electoral Division, MONUC DRC

10.00   Post Elections Support and Deepening Democracy Programmes
            Antonio Spinelli, Senior Project Manager, International IDEA

10.30   A Deepening Democracy Programme: the Tanzanian Case
            Eugene Owusu, Senior Advisor, Strategic Partnership for Africa, UN/UNDP Brussels

11.00   *Break*

11.15   Strategies, Instruments and Interventions Developed for Parliamentary Support
            Jonathan Murphy, Senior International Expert

11.45   Parliamentary Development and Parliamentary Cooperation/ European Parliament's Office for
            Parliamentary Democracy Promotion:
            Thomas Huyghebeart, European Parliament, Office for the Promotion of Parliamentary Democracy

12.15   Parliamentary Support/ Budget Oversight Support : the UNDP Experience in Kosovo, Vietnam
            Kevin Deveaux, UNDP Parliamentary Development Policy Advisor

13.00   *Lunch*

14:00   Working with Political Parties
            Linda Maguire, Electoral Advisor, UNDP Bureau Development Programme

14.30   The role of Money in Politics and Political Party Finance
            Patricia Pena, Senior Analyst, CIDA

15.00   Financing of Political Parties and Electoral Campaigns, the Latin American Experience
            Steven Griner, Senior Electoral Advisor, General Secretariat, OAS

15.30   *Break*

15.45   Parliament and Support to Reform of Political Party Legislation
            Arab Region Experience: Case Study and Discussions:
            Karima El Korri, Coordinator, Parliamentary Development Initiative in the Arab Region, UNDP

16.15   Promoting the Participation of Women in Political Life and iKNOW Politics Presentation
            Diane Sheinberg, UNDP, Policy Analyst-Parliamentary Development/Gender

16.45   Promoting the Participation of Women in Political Life. The Arab region experience
            Karima El Korri, Coordinator, Parliamentary Development Initiative in the Arab Region, UNDP

17.15   *Electoral Democracy in Latin America*

Friday December 5

Day 5 – EC-UNDP Procedures for Programming, Identification, Formulation, Implementation and Evaluation

| Moderator: | Linda Maguire |
| Rapporteur: | Eliane Torres |

9.00 UN Resources and Services: Who does What?
Linda Maguire, Electoral Advisor, UNDP Bureau Development Policy

9.30 EC Resources and Services: Who does What
Francesco Torcoli, Election Specialist, Human Rights and Gender Unit, EuropeAid, EC
Nadim Karkutli, Programme Manager, RELEX CFSP RRM, Crisis Response and Peace Building, EC

10.15 The EC-UNDP Partnership on Electoral Assistance and the Operational Guidelines.
Fabio Bargiacchi, Senior Electoral Assistance Advisor, UN/UNDP Brussels Office
Mário Rui Queiró, Quality Support Manager, Governance, Security, Human Rights and Gender, Unit EuropeAid, EC

| 11.00 | *Break* |

11.15 EC and UNDP Training Activities in Collaboration with IDEA and within Train 4 DEV
Fabio Bargiacchi, Senior Electoral Assistance Advisor, UN/UNDP Brussels Office
Antonio Spinelli, Senior Project Manager, International IDEA

11.45 EC-UNDP Contractual Arrangements: Avoiding the Traps
Pierre Harze, Deputy Director, UN/UNDP Brussels Office

12.15 Global Survey on Cost of Registration and Elections and Project Budgeting
Anne Sophie Holms, Procurement Advisor, UNDP Procurement Support Office

| 12.45 | *Lunch* |

14.00 Procurement Planning
Karen Hong, Procurement Advisor, UNDP Procurement Support Office
Anne-Sofie Holm, Procurement Advisor, UNDP Procurement Support Office

14.30 Practical Demonstration of Electoral Material
Karen Hong, Procurement Advisor, UNDP Procurement Support Office
Anne-Sofie Holm, Procurement Advisor, UNDP Procurement Support Office

15.00 Procurement of Material for Biometric Voter Registration: Cases of DRC, Togo and Conakry
Karen Hong, Procurement Advisor, UNDP Procurement Support Office
Fabio Bargiacchi, Senior Electoral Assistance Advisor, UN/UNDP Brussels Office
Dunia Ramazani, ICT Election Specialist, EC-UNDP Joint Task Force

| 15,45 | *Break* |

16.00 Global Tools: ACE and BRIDGE - How to Use and Benefit from Them in the Field
Ross Attrill, Senior Programme Manager, International IDEA
Sara Staino, Policy Specialist, International IDEA

16.30 Recommendations and Evaluation of the Training Course
17.00 Closure
Dominique Dellicour , Head of Unit, Governance, Security, Human Rights and Gender, EuropeAid, EC

Antonio Vigilante, Director, UN/UNDP Brussels Office